

MINUTES
ADMINISTRATIVE COMMISSION TO ORDAIN

NAME: _____ **AS TEACHING ELDER TO THE
MINISTRY OF WORD AND SACRAMENT**

AT CHURCH: _____

DATE: _____

The Commissioners present included:

The meeting of the Administrative Commission was called to order at

_____ p.m., with prayer led by _____.

_____ commissioner members were present, and introductions were made.

A motion was made, seconded and approved to proceed to the ordination of _____ as Teaching Elder to the Ministry of Word and Sacrament.

_____ reviewed the service and clarified each person's role in it.

A motion was made, seconded and approved to adjourn the meeting with the benediction at the conclusion of the service.

The service of ordination proceeded, and _____ was duly ordained.

Attest: _____

Commission Clerk